

## Contact

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- Ontario, Canada
- Portfolio: [www.erikawolter.com](http://www.erikawolter.com)

## Education

- Ontario Secondary School Diploma
- Creative Photography - Still and Motion Diploma, Mohawk College
- Graphic Design Diploma (Honours), Mohawk College

## Skills & Attributes

- Communication
- Diligent
- Time management
- Problem solving
- Quick learner
- Adaptable
- Adobe InDesign
- Adobe Photoshop
- Adobe Illustrator
- Adobe Xd
- Adobe Premier
- Adobe After Effects
- Adobe Dimension
- Microsoft Office
- Kongsberg
- Prinect
- Signa

## References

Battlefield Press

### **Matt Theoret**

President

905 220 8227

### **Jay Schwab**

Personal

289 838 2809

### **Lesley Ruskin**

Co-Worker/CSR

905 339 8157

# Erika Wolter

Graphic Designer

## Experience

### Battlefield Press | January 2022 - October 2025

#### Interim Prepress Manager

- Preflight and fix files sent by customers for press printing
- Attend daily morning production meetings
- Organize jobs based on press priority that are ready for prepress
- Create basic, complicated and nested layouts in Signa and Illustrator
- Problem solve and find solutions for any issues that come up with jobs
- Create, mount and cut spot blankets
- Create plates on the Heidelberg CTP and bend the plates for printing
- Print jobs on the Revoria digital printing press
- Work with clear packaging and foil that requires white for printing
- Basic graphic design work

### Eye Envy iLash | June 2015 - January 2022

#### Eyelash Extension Technician

- Process payments using cash, credit or debit transactions
- Prep, isolate and place individual eyelashes on customers eyelashes
- Schedule appointments with new and existing clients
- Customer care before, during and after appointments
- Manage inventory and product purchases

### Gavin Hoss | January 2021 - March 2021

#### Graphic Design Intern

- Weekly meetings to go over current and new projects
- Develop mock ups for packaging and puzzle design
- Brainstorm ideas for projects

### Dynamite | May 2019 - November 2021

#### Key Holder/Backroom Associate

- Process payments using cash, credit and debit
- Open and close store
- Direct and manage other employees
- Receive shipments, count inventory
- Pick and package online orders
- Help customers find and put together outfits

### Brampton Acro Ropers | Sept 2001 - Sept 2017

#### Volunteer Coach

- Coach and mentor for jumpers aged 8-18 in the competitive club
- Taught athletes at various workshops across Ontario
- Performed demos at schools, events and half time shows